GWINNETT COUNTY
PUBLIC LIBRARY

Gwinnett County Public Library Board of Trustees
Board Meeting
***Draft* Meeting Minutes**
October 26, 2026 – 6:00 PM
Suwanee Branch Meeting Room
300 High Line Street
Suwanee, GA 30024-2233

Voting Members
JT Wu, Chairperson - Present
Brian Carlson, Vice Chair - Present
Dr. Kathy Lee, Secretary - Present
Dr. Jann Joseph, Treasurer - Present
Georgeanna Kelly, Board Member - Absent

Meeting Minutes

The Gwinnett County Public Library Board of Trustees held a scheduled Board Meeting on October 26, 2026 at 6:00 PM at the Suwanee Branch. Executive Director Charles Pace and other administrative staff were in attendance.

1. **Call to Order**
   Board Chair JT Wu called the meeting to order at 6:13 PM.

2. **Approval of the Agenda**
   Motion made by Carlson to approve the October 26, 2026 Board Meeting agenda as presented. Seconded by Lee, Unanimous. APPROVED

3. **Citizen's Request to Address the Board**

   Dorothy Meyer

   Dorothy Meyer of Buford, Georgia expressed her appreciation for the hard work of library staff and their mission as champions of literacy. She also expressed a wish for increased funding for the library, so that this work could continue to expand and impact the community.

   Jessica Klausner

   Jessica Klausner of Lilburn, Georgia shared a request for the library to partner with the Gwinnett County Parks and Recreation Department to include Story Walks in as many locations as possible. She emphasized that this would be a natural partnership, as so many libraries are near parks, and the initiative would encourage early literacy, physical activity, family engagement, and outdoor learning.

4. **Summer Reading Challenge**

   Youth Services Manager Patty Reeber provided the Board of Trustees with a brief overview of the 2026 Summer Reading Challenge. Registration numbers increased by 26% compared to last year, and the prizes won by participants as they achieved milestones in the challenge were very popular. The dinosaur theme was a big hit with kids, and next year's theme will be "Mysteries Await at Your Library."

5. **Director's Report**

   Executive Director Charles Pace reported highlights of the important library meetings, projects, events, etc. that have taken place since July 2026.

   - GCPL has received an inquiry from a library system in Michigan to learn more about our Open Access system, as well as an inquiry from a library in Lithuania. The library in Lithuania is looking to learn more about prominent libraries in the USA, and they would like to visit and tour our spaces in Spring 2027.
   - Charles and Deputy Director Kari Evans attended the Urban Libraries Council Annual Leadership Forum in Las Vegas September 30-October 2. After speaking with and hearing presentations from other large library

systems from across the country, it was affirmed that GCPL is on the right track and focusing on the same core concepts as other leaders in the field.

6. **Financial Items**
    a. **Q3 2026 Financial Statements**
    Director of Administrative Services/CFO Ruby Wilson presented the 2026 Q3 Financial Statement. Total unrestricted revenue through September 30, 2026 is $22,961,171, representing 75% of the annual revenue budget. Total expenditures through September 30, 2026 are $22,537,478, representing 70% of the annual expenditure budget.

    b. **2027 Proposed Budget**
    Director of Administrative Services/CFO Ruby Wilson presented the proposed 2027 budget. A motion will be requested to approve the budget at the November 16, 2026 Board Meeting.

7. **Policy Update**
    Motion made by Joseph to approve the updated Meeting/Community Rooms Policy as presented. Seconded by Carlson, Unanimous. APPROVED

8. **Request for Closure**
    Motion made by Joseph to approve the closure of all GCPL branches on December 17-18 for the purpose of conducting a comprehensive collection inventory. Seconded by Carlson, Unanimous. APPROVED

9. **CY2027 Board Meeting Calendar**
    Motion made by Carlson to approve the provisionary CY2027 Board Meeting Calendar. Seconded by Joseph, Unanimous. APPROVED

10. **Minutes Pending Approval**
    Motion made by Carlson to approve the August 10, 2026 Board Meeting Minutes as presented. Seconded by Joseph, Unanimous. APPROVED

11. Other Business

No other business was discussed.

12. Adjournment

Motion made by Joseph to adjourn the October 26, 2026 Board Meeting. Seconded by Carlson, Unanimous. APPROVED

Board Meeting adjourned at 7:03 PM.