GWINNETT COUNTY
PUBLIC LIBRARY

Gwinnett County Public Library Board of Trustees
Board Meeting
***Draft* Meeting Minutes**
August 10, 2026 – 6:00 PM
Snellville Branch Meeting Room
2245 Wisteria Drive
Snellville, GA 30078-2655

Voting Members
JT Wu, Chairperson - Present
Brian Carlson, Vice Chair - Present
Dr. Kathy Lee, Secretary - Present
Dr. Jann Joseph, Treasurer - Present
Georgeanna Kelly, Board Member - Present

Meeting Minutes

The Gwinnett County Public Library Board of Trustees held a scheduled Board Meeting on August 10, 2026 at 6:00 PM at the Snellville Branch. Executive Director Charles Pace and other administrative staff were in attendance.

1. **Call to Order**
   Board Chair JT Wu called the meeting to order at 6:06 PM.

2. **Approval of the Agenda**
   Motion made by Joseph to approve the August 10, 2026 Board Meeting agenda as presented. Seconded by Carlson, Unanimous. APPROVED

3. **Citizen's Request to Address the Board**
   There were no citizens present to address the Board.

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4. **Financial Items**
    a. **Budget Amendment**
    Motion made by Joseph to approve a $60,000 budget amendment authorizing the use of the Capital Replacement Reserve to replace aging furniture throughout the Library system. Seconded by Lee, Unanimous. APPROVED

5. **Agenda Amendment**
Motion made by Joseph to amend the August 10, 2026 Board Meeting agenda to include an Executive Session for the purpose of discussion or deliberation on the Director's Performance Goals. Seconded by Carlson, Unanimous. APPROVED

6. **Employee Dress Policy Update**
Motion made by Carlson to approve the updated Employee Dress Policy as presented. Seconded by Lee, Unanimous. APPROVED

7. **Minutes Pending Approval**
Motion made by Carlson to approve the July 13, 2026 Board Meeting Minutes as presented. Seconded by Lee, Unanimous. Dr. Joseph abstained. APPROVED

8. **Other Business**
No other business was discussed.

9. **Executive Session**
Motion made by Carlson for the Board to go into Executive Session for the purpose of discussion or deliberation on the Executive Director's Goals. Seconded by Lee, Unanimous. APPROVED

Open meeting moved into Executive Session at 6:24 PM.

10. **Open Meeting Resumes**
Motion made by Joseph to resume the open meeting following the Executive Session. Seconded by Kelly, Unanimous. APPROVED

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Open meeting resumed at 6:46 PM.

11. Approval of Director's Goals

Motion made by Carlson to approve the new performance goals for the Executive Director as presented. Seconded by Lee, Unanimous. APPROVED

12. Adjournment

Motion made by Joseph to adjourn the August 10, 2026 Board Meeting. Seconded by Kelly, Unanimous. APPROVED

Board Meeting adjourned at 6:47 PM.

APPROVED 10/26/2026