GWINNETT COUNTY
PUBLIC LIBRARY

Gwinnett County Public Library Board of Trustees
Board Meeting
Meeting Minutes
November 17, 2025 – 6:00 PM
Lawrenceville Hooper-Renwick Branch Meeting Room
56 Neal Blvd
Lawrenceville, GA 30046-5874

Voting Members
JT Wu, Chairperson - Present
Brian Carlson, Vice Chair - Present
Dr. Jann Joseph, Secretary - Attended virtually
Dr. Kathy Lee, Treasurer - Present
Georgeanna Kelly, Board Member - Absent

Meeting Minutes

The Gwinnett County Public Library Board of Trustees held a scheduled Board Meeting on November 17, 2025, at 6:00 PM at the Hooper-Renwick Branch. Executive Director Charles Pace and other administrative staff were in attendance.

1. **Call to Order**
   Board Chair JT Wu called the November 17, 2025 Board Meeting to order at 6:00 PM.

2. **Approval of the Agenda**
   Motion made by Carlson to approve the November 17, 2025 Board Meeting agenda as presented. Seconded by Lee, Unanimous. APPROVED

3. **Citizen's Request to Address the Board**
   No citizens were present to address the Board.

4. **Policy Update**

   Motion made by Carlson to approve the updated Employee Performance Review section of the GCPL Personnel Policy as presented. Seconded by Lee, Unanimous. APPROVED

5. **CY2026 Board Meeting Schedule**

   Motion made by Carlson to approve Option A as the CY2026 Board Meeting Schedule, with the February meeting moved to a March date. Seconded by Lee, Unanimous. APPROVED

6. **Minutes Pending Approval**

   Motion made by Carlson to approve the October 20, 2025 Board Meeting Minutes as presented. Seconded by Lee, Unanimous. APPROVED

7. **Other Business**

   <u>Metro Atlanta Redevelopment Summit Award</u>

   The new Hooper-Renwick branch has won the Medium Redevelopment Project of the Year at the Metro Atlanta Redevelopment Summit. This award recognizes new builds which are innovative and have community impact.

   <u>Library Branches and Staff Morale</u>

   Things are going very well in the branches, and circulation numbers continue to trend upward. Programming has also been going well, and Library Leadership discussed how GCPL is refocusing its programming to ensure optimal efficiency and effectiveness. There is also an increased focus on the branch level on community partnerships. There is a series of programs being conducted through Common Sense Media in 2026, which will focus on technology and AI topics for teens/young adults.

   <u>Technology and AI</u>

   Staff training is being developed to ensure staff have the tools and knowledge they need to assist customers who may ask for help with AI-related issues/tasks.

Author Talk at the Duluth Branch

Raymond Santana, one of the "Central Park Five," will be at the Duluth Branch on November 18, 2025 to discuss his book, *Pushing Hope*.

8. **Adjournment**

Motion made by Carlson to adjourn the November 17, 2025 Board Meeting. Seconded by Lee, Unanimous. APPROVED

Board Meeting adjourned at 6:45 PM.

APPROVED 01/12/2026