Gwinnett County Public Library Board of Trustees

Board Meeting

Meeting Minutes

May 12, 2025 – 6:00 PM

Lilburn Branch

Preston Room

4817 Church Street

Lilburn, GA 30047-6827

Voting Members

JT Wu, Chairperson - Present

Brian Carlson, Vice Chair - Present

Dr. Jann Joseph, Acting Secretary - Present

Dr. Kathy Lee, Treasurer - Present

Georgeanna Kelly, Board Member - Absent

Meeting Minutes

The Gwinnett County Public Library Board of Trustees held a scheduled Board Meeting on May 12, 2025, at 6:00 PM at the Lilburn Branch. Executive Director Charles Pace and other administrative staff were in attendance.

1. **Call to Order**
   Board Chair JT Wu called the May 12, 2025, Board Meeting to order at 6:05 PM.

2. **Approval of the Agenda**
   Motion made by Carlson to approve the May 12, 2025, Board Meeting agenda as presented. Seconded by Joseph, Unanimous. APPROVED

3. **Citizen's Request to Address the Board**

   John Kim

   Citizen John Kim of Lilburn, GA, shared some ideas for improvements for future library branches, including the donation of discarded library books, an increase in circulation of technology packages, and book vending machines.

4. **Financial Items**

   a. **Q1 GCPL Foundation Income Statements**

      Director of Library Development Nessa Griffin presented the 2025 Q1 GCPL Foundation Income Statement.

5. **FY2026 Budget Request and Decision Packages**

   After extensive discussion regarding the budget numbers and decision packages, motion made by Carlson to direct library staff to continue package improvements and submit a request to the Gwinnett County Board of Commissioners for a FY2026 Library subsidy of $31,014,663.00. Seconded by Joseph. Unanimous, APPROVED

6. **Carl Vinson Institute of Government at UGA**

   Motion made by Joseph to approve the contract with the Carl Vinson Institute of Government at UGA for an Economic Impact Study. Seconded by Lee, Unanimous. APPROVED

7. **Election of Officers**

   Motion made by Carlson to elect Dr. Jann Joseph as Secretary of the Gwinnett County Public Library Board of Trustees for 2025. Seconded by Lee, Unanimous. APPROVED

8. **Minutes Pending Approval**

   Motion made by Joseph to approve the April 14, 2025, Board Meeting Minutes. Seconded by Carlson, Unanimous. APPROVED

9. **Other Business**

State Library Director's Meeting

Executive Director Charles Pace discussed the success and attendance at the State Library Director's Meeting at the Snellville Branch. Appreciation and recognition to the library's Staff Engagement department and Snellville Branch staff for their contributions and assistance at the State Library Director's Meeting.

Hooper-Renwick

Construction on the new Hooper-Renwick branch has completed. Furniture and materials are progressing according to plan, with a current projected opening on June 16, 2025.

10. **Adjournment**

Motion made by Lee to adjourn the May 12, 2025, Board Meeting. Seconded by Joseph, Unanimous. APPROVED

Board Meeting adjourned at 7:06 PM

APPROVED 08/11/2025