Gwinnett County Public Library
Board of Trustees
Called Meeting
Meeting Minutes
February 29, 2024 – 6:00 PM
Library Administrative Office
1001 Lawrenceville Highway
Lawrenceville, GA 30046-4707

Voting Members
Adriana Andrade, Vice Chairperson - Present
Ted Koppel, Treasurer - Present
Brian Carlson, Secretary - Present
Dr. Kathy Lee, Board Member - Present
JT Wu, Chairperson - Attended virtually

Meeting Minutes
The Gwinnett County Public Library Board of Trustees held a scheduled Board Meeting February 29, 2024 at 6:00 PM at the Library Administrative Office. Executive Director Charles Pace and other administrative staff were in attendance.

1. **Call to Order**
   Vice Chair Adriana Andrade called the meeting to order at 5:59 PM.

2. **Approval of the Agenda**
   Motion made by Carlson to approve the February 29, 2024 Board Meeting agenda as presented. Seconded by Koppel, Unanimous. APPROVED

APPROVED 04/15/2024

3. **FY2024 Budget Amendment 1**

   Motion made by Koppel to adopt the proposed Amendment 1 to the GCPL FY2024 Budget with Fund Balance required of $1,587,002 (to balance the budget), for the purposes presented to the Board in its February 29, 2024 Meeting. Seconded by Carlson, Unanimous. APPROVED

4. **Digital Billboards RFP**

   Motion made by Carlson to approve the contract with Clear Channel Outdoor for digital billboard advertisements for $19,417.19. Seconded by Lee, Unanimous. APPROVED

5. **Other Business**

   No other business was discussed.

6. **Adjournment**

   Motion made by Koppel to adjourn the February 29, 2024 Called Board Meeting. Seconded by Carlson, Unanimous. APPROVED

Board Meeting adjourned at 6:45 PM.

APPROVED 04/15/2024