**Gwinnett County Public Library**
**Board of Trustees**
**Board Workshop Meeting**
**Meeting Minutes**
**October 24, 2022 – 6:00 PM**
**Collins Hill Branch Meeting Room**
**455 Camp Perrin Road**
**Lawrenceville, GA 30043-2408**

**Voting Members**
Dr. Wandy Taylor, Chairperson - Present
Kelly Byrd, Vice Chairperson - Present
Adriana Andrade, Secretary - Present
JT Wu, Board Member - Present
Ted Koppel, Treasurer - Absent

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**Meeting Minutes**
The Gwinnett County Public Library Board of Trustees held a scheduled Workshop meeting October 24, 2022 at 6:00 PM at the Collins Hill Branch. Administrative staff were in attendance.

1. **Financial Items**
   a. **FY2022 Q3 Financial Reports**
   Director of Administrative Services/CFO Ruby Wilson reported that for Q3 ended September 30, 2022, year-to-date revenues received were $17.3 million and expenses were $16.6 million.

2. **Grayson Security Camera Purchase**

   Plans to add OpenAccess service to the Grayson branch were discussed. A motion will be requested at the November 14, 2022 Board Business meeting to approve the purchase of security cameras from Com-Tech in order to expand OpenAccess to the Grayson Branch for a total of $14,651.78.

3. **CY2023 Board Meeting Schedule**

   A motion will be requested at the November 14, 2022 Board Business meeting to approve the CY2023 Board Meeting Schedule as presented.

4. **Library Closure Reversal**

   As GCPL will be moving to the Vega public catalog rather than the OCLC Wise catalog, there is no longer a need for the library to be closed on December 6, 2022. A motion will be requested at the November 14, 2022 Board Business Meeting to reverse the previous decision to close the library to the public on Tuesday, December 6, 2022.

5. **Minutes Pending Approval**

   A motion will be requested at the November 14, 2022 Board Business Meeting to approve the July 1, 2022 Called Meeting Minutes, the August 8, 2022 Board Business Meeting Minutes, the August 15, 2022 Called Board Meeting Minutes, and the September 6, 2022 Called Board Meeting Minutes.

6. **Other Business**

   a. **Rewriting Your Story Gala**

   Members of the Board expressed congratulations for the success of the Gala held for the Gwinnett County Public Library Foundation.

   b. **Vega Catalog**

   Discussion was held regarding the upcoming switch to the Vega public-facing catalog and app. A demonstration of the catalog and its features is planned for the November 14, 2022 Board Business Meeting.

   c. **Dacula Branch Security**

   Discussion was held regarding an incident that occurred at the Dacula branch on October 18, 2022. Steps to be taken to prevent similar occurrences were

discussed, which include collaboration with the Gwinnett County Police Department, private security guards, and schools administration and SROs.

**Workshop concluded at 6:56 PM.**

**APPROVED 11/14/2022**