GWINNETT COUNTY
PUBLIC LIBRARY

Gwinnett County Public Library
Meeting Minutes
Board Business Meeting
08/09/2021 6:30 PM
Library Administrative Offices
1001 Lawrenceville Highway
Lawrenceville, GA 30046

Voting Members
Kelly Byrd, Vice Chair
Ted Koppel, Treasurer
Wandy Taylor, Chairperson
JT Wu, Secretary
Adriana Andrade, Board Member - **Absent**

Meeting Minutes

The Gwinnett County Board of Trustees held the scheduled Board Business meeting August 9, 2021, 6:30 PM at the Library Administrative Offices. Executive Director Charles Pace and other administrative staff were in attendance.

1. **Call to Order**
   Board Chair, Wandy Taylor called the meeting to order at 6:34 PM.

2. **Approval of the Agenda**
   Motion made by Koppel to approve the August 9, 2021 Board Business meeting agenda as presented. Seconded by Wu, Unanimous. APPROVED

3. **Citizen's Request to Address the Board**
   A patron addressed the Board concerning a change in Library programming.

4. **Financial Items**
   For information only, no action necessary on Financial Items.

5. **2021 Budget Amendment 3**
   Motion made by Byrd to adopt Amendment 3 to the Library's FY 2021 budget to increase total Revenue and total Expenditures by $96,510.03. Seconded by Koppel, Unanimous. APPROVED

6. **Audit Report**
   Josh Carrol from Mauldin & Jenkins presented the FY2020 Audit report, stating that there were no audit adjustments and the audit was clean.

7. **Signatory Authority**
   Motion made by Wu to give Signatory Authority to Charles Pace for all contracts and other documents who holds the position of Executive Director for the Gwinnett County Public Library. Seconded by Byrd, Unanimous. APPROVED

8. Minutes Pending Approval

Motion made by Byrd to approve the May 17, 2021 Board Business meeting and the July 26, 2021 Workshop meeting minutes as presented. Seconded by Koppel, Unanimous. APPROVED

9. Other Business

County Budget Presentation

Executive Director Charles Pace reminded the Board of the County Budget Presentation on August 31, 2021 at 11:30 AM.

Special Board Meeting

The Facilities Master Plan has been finalized and Executive Director Charles Pace requested scheduling a special meeting Monday September 13, 2021 at 6:00 PM at the Duluth branch to present the plan to the Board.

Customer Correspondence

The Board shared an email correspondence they received from a customer.

10. Adjournment

Motion made by Wu to adjourn the August 9, 2021 Board Business meeting. Seconded by Koppel, Unanimous. APPROVED

Meeting adjourned at 7:10 PM